



JOB Posting – Reference # 2024-03:

Job Title: Summer Camp Counsellor	Hourly Wage: \$17.90
Start Date: Late June 2024	Number of Weeks: 9 weeks
End Date: August 23, 2024	Number of Hours per Week: 37.5 hours to 40 hours depending on breaks
Preferred Level of Education: Currently enrolled in Secondary or Post-secondary studies	Applicants contact: andrew@ccah.ca

Role Overview

The Canadian Caribbean Association of Halton is a Black-led organization seeking energetic leaders to facilitate and implement the Summer Day Camp at the Queen Elizabeth Park Community and Cultural Centre. The Summer Camp Counsellors will be responsible for a group of children from the ages of 6 to 11 years old. The main duties involve coordinating, facilitating, and supervising the campers. The successful summer camp counsellors will be responsible for the well-being of the campers while delivering an exciting, fun, culturally sensitive, and safe environment for the campers.

Responsibilities

The Summer Camp Counsellor will be required to:

- Empower campers to develop a strong sense of self and a positive cultural identity
- Implement and facilitate daily camp programs for children ages 6 to 11 years of age
- Report to the Camp Supervisor Lead
- Attend daily meetings lead by Camp Supervisor Lead
- Maintain a schedule for campers while following the program plan
- Adapt daily programs or activities based on the needs of the group and other factors
- Supervise campers and ensures their safety, development, growth, skill achievement, and general well-being
- Create a fun, enjoyable, culturally sensitive, inclusive, and safe environment for all campers
- Act as a positive role model and leader at all times
- Promote participation and encourage teamwork amongst campers
- Monitor each camper's individual development by interacting with campers one-to-one and provide constant encouragement
- Assist in maintaining accurate program records, including incident reports, logbook documentation, and daily attendance
- Notify Program Coordinator of emergencies and behaviour management issues
- Know, enforce, and follow all safety guidelines associated with the camp program, including always knowing the whereabouts of the campers
- Provide high-quality educational and recreational opportunities and enjoyable experiences for camp participants
- Ensure cleanliness and physical safety while at the Queen Elizabeth Park Community and Cultural Center and during weekly field trips
- Generate awareness of other CCAH summer programs and initiatives
- Support and promote the HIGH FIVE "Principles of Healthy Child Development" (PHCD)

- Follow and implement all Health and Safety regulations, COVID-19 Protocols (if applicable), and Public Health Guidelines

Qualifications

- Currently enrolled in Secondary or Post-secondary studies
- Strong leadership abilities and organizational abilities
- Excellent communication skills and administrative skills
- Sensitivity to people from different socio-economic backgrounds
- Abilities to work in a collaborative team environment
- Previous experience in a leadership position with children
- Experience with working with children with behavioural concerns is an asset
- Strong problem-solving and skills and mediation skills
- Demonstrate excellent listening skills and patience
- First Aid and CPR training are required *
- HIGH FIVE "Principles of Healthy Child Development" is required *
- Swimming and comfort in the water is an asset
- Criminal reference and vulnerable sector screening dated within 30 days is required

* The training is mandatory and will be provided if not already certified

Closing Date

Submit cover letter and resume to andrew@ccah.ca quoting **Reference # 2024-03** by **Friday, March 22, 2024**.